



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169

*A Tradition of Service*



**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

53 June 18, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

June 18, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**INCIDENTAL EXPENSE IN EXCESS OF \$5,000 FOR THE 39TH ANNUAL  
CALIFORNIA CONTRACT CITIES ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
(FIFTH DISTRICT) (3 VOTES)**

**SUBJECT**

The Los Angeles County Sheriff's Department (Department) is seeking Board approval to use Department funds to pay for expenses incurred at the 39th Annual California Contract Cities Association Board of Directors' Meeting (Meeting), which will be held on August 21, 2013, at the Los Angeles County (County) Arboretum.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve the Department to use its existing operating budget to fund this expenditure in the amount of \$15,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Meeting will be attended by Contract City Managers, Public Safety Directors, and Department executives. Approximately 375 attendees participate in the Meeting, which includes a catered meal. The Meeting is funded by all 42 contract cities through the Consolidated Law Enforcement Costing Model. The Department seeks approval for the payment of expenses related to this event not to exceed the amount of \$15,000. Board approval is required for incidental expenditures in excess of \$5,000 (L.A.C.C. 5.40.097).

**Implementation of Strategic Plan Goals**

This Meeting relates to the County's Strategic Plan, Goal 1, Operational Effectiveness, by providing effective administration of the Department's Contract Cities Program.

**FISCAL IMPACT/FINANCING**

There is no net County cost for this Meeting. The cost of the Meeting is recovered in the rates the contract cities pay for their law enforcement services and budgeted to the Department's Contract Law Enforcement Bureau.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The estimated expense of \$15,000 exceeds the \$5,000 threshold for incidental expenses, therefore, the item must be approved by the Board.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Meeting has no impact on current services.

**CONCLUSION**

Upon Board approval, please return the adopted Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leroy D. Baca".

LEROY D. BACA  
Sheriff

LDB:BAF:ECW:ec  
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